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| **Accounts Ref Number:** |  | **Date payment made:** |  |
| Level Name: |  | | |
| Person/organisation being paid: |  | Total being paid: |  |
| Payment being made for …: |  | | |
| **Authorisation to make the payment** | | | |
| First Signatory | | Second Signatory | |
| Name: |  | Name: |  |
| Signature: |  | Signature: |  |

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| --- | --- | --- | --- |
| **Accounts Ref Number:** |  | **Date payment made:** |  |
| Level Name: |  | | |
| Person/organisation being paid: |  | Total being paid: |  |
| Payment being made for …: |  | | |
| **Authorisation to make the payment** | | | |
| First Signatory | | Second Signatory | |
| Name: |  | Name: |  |
| Signature: |  | Signature: |  |

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| --- | --- | --- | --- |
| **Accounts Ref Number:** |  | **Date payment made:** |  |
| Level Name: |  | | |
| Person/organisation being paid: |  | Total being paid: |  |
| Payment being made for …: |  | | |
| **Authorisation to make the payment** | | | |
| First Signatory | | Second Signatory | |
| Name: |  | Name: |  |
| Signature: |  | Signature: |  |